



LARKFIELDS INFANT SCHOOL

LARKFIELDS INFANT SCHOOL - ADMISSION TIME FRAMES

First Admissions time frames (Co-ordinated by Nottinghamshire County Council)

- For entrance to the school in **September 2025** parents can apply to their home authority for school places before the closing date on **15th January 2025**.
- National offer day is **16th April 2025**. This is when parents will be advised of their child's allocated school. Outcomes are communicated to parents by the child's home local authority and **NOT** directly through the school.

Appeals for First admissions round

- Parents can appeal against the decision to not allocate them their school of choice by lodging an appeal as set out in their letter.
- Appeals must be heard within 40 school days of the deadline for lodging appeals.
- For late applications appeals should be heard within 40 days from the deadline for lodging appeals where possible, or within 30 school days of the confirmation of these results.

In -year Admissions time frames

- Parents can apply for an in-year transfer during the school year using the application form on our school website.
- The Schools admission officer will notify the parent of the outcome in writing within 10 school days.

Appeals time frames for In-year transfers

- If the application is unsuccessful the parents have the right to an independent appeal.

Appeals must be made in writing to Mrs N Irwin, head@larkfieldsinfant.org within 20 school days from the date of the refusal letter.

- Parents will receive at least 10-days notice of their appeal hearing, which will be within 30 days of the appeal being lodged.
- Parents will receive appeals decision letters within 5 working days of the hearing whenever possible